

## TECHNICAL SPECIFICATION

for the provision of humanitarian demining services  
within the Snihurivka Municipal Territorial Community

### APPROVED

by the Executive Director  
of the International Charitable Foundation  
“Global Initiative for Recovery and Demining”

### 1. General Information

**Client:** International Charitable Foundation “Global Initiative for Recovery and Demining”.

**Beneficiary:** Snihurivka Municipal Territorial Community of Bashtanka District, Mykolaiv Region  
(hereinafter – the Community).

**Object:** Agricultural land plots (arable land) with a total area of **754.8073 ha** (according to Annex No. 1 to this Technical Specification).

**Purpose:** Restoration of the Community’s economic activity and ensuring the safety of the population.

**Service Provider:** A certified Humanitarian Mine Action Operator (hereinafter – HMA Operator), verified in accordance with the Foundation’s policy and approved by the Foundation as a service provider.

### 2. List and Scope of Services

Services must include the following Mine Action (MA) processes in accordance with national standards.

No.	Process Name (according to DSTU 8820:2023)
2.1.	Non-Technical Survey (NTS)
2.2.	Technical Survey (TS)
2.3.	Manual Demining (on prepared soil)
2.4.	Manual Demining (on unprepared soil)
2.5.	Battle Area Clearance (BAC): subsurface clearance to a depth of at least 15 cm (on prepared soil)
2.6.	Battle Area Clearance (BAC): subsurface clearance to a depth of at least 15 cm (on unprepared soil)
2.7.	Demining using machines and mechanisms (soil preparation)
2.8.	Demining using machines and mechanisms
2.9.	Neutralization (destruction) of explosive remnants of war (ERW)

The volumes of TS and direct demining shall be clarified by the Service Provider based on the results of the NTS and agreed with the Mine Action Centre (MAC).

### 3. Technical and Quality Requirements

The services must be provided strictly in accordance with **DSTU 8820:2023** and **IMAS** (International Mine Action Standards).

Quality confirmation shall be the **Certificate of Handover of Responsibility for the Cleared Area**, issued by the MAC.

Subsurface clearance must be performed to a depth of **not less than 15 cm** (or deeper if required by the technical task for specific plots).

The coordinates of the land plot boundaries requiring humanitarian demining are defined in **Annex No. 1** to this Technical Specification.

Information on the processes (methods, technologies, preparatory works, and additional operations) applied by the HMA Operator must be indicated in the Certificate of Handover of Responsibility for the Cleared/Demined Area or in its annexes, provided that such information is included by the HMA Operator in the Demining Work Plan and the Completion Report approved by the MAC in accordance with the Law of Ukraine "On Mine Action" and national standards of the DSTU-8820 series. The HMA Operator bears full responsibility for the accuracy of the information provided.

#### Service Delivery Timeframes

**Start of services:** After signing the Service Agreement for Humanitarian Demining and receiving the MAC tasking order.

**Completion deadline:** No later than **90 calendar days** from the date of signing the Service Agreement.

**Extension:** The service period may be extended upon submission of documentary evidence of objective circumstances that caused such extension, including force majeure or adverse weather conditions preventing quality service delivery, provided that such changes do not increase the cost of humanitarian demining services.

#### Documents to be Submitted by the HMA Operator for Participation in the Selection Procedure

##### To confirm legal capacity:

- Copy of the extract from the Unified State Register of Legal Entities, Individual Entrepreneurs and Public Formations (issued no earlier than 10 calendar days before submission to the Foundation).
- Copy of the HMA Operator's Charter.
- Copy of the Minutes of the General Meeting establishing the HMA Operator.
- Copy of the Minutes of the General Meeting appointing the Director.
- Copy of the Order appointing the Director.
- Copy of the Minutes of the General Meeting authorizing the Director to sign the Service Agreement with the Foundation in accordance with the Council's Request.
- Copy of the document confirming the ultimate beneficial owner.
- Certificate of tax status and extract from the register of single tax payers or VAT payers.
- Copy of the bank certificate confirming the opening of the HMA Operator's bank account.

- Copy of the criminal record certificate of the Director obtained from the information-analytical system “Record of Criminal Prosecution and Convictions”.
- Letter confirming the absence of sanctions or restrictions.
- Certificate confirming the absence of affiliation with Snihurivka City Council of Bashtanka District, Mykolaiv Region (its officials).
- Information from the Debtors Register confirming the absence of bankruptcy (insolvency) proceedings against the HMA Operator.

**To confirm experience and qualifications (according to DSTU 8820:2023):**

- Certificate confirming inclusion of the HMA Operator in the Register maintained by the Secretariat of the National Mine Action Authority, with copies of valid conformity certificates for the following processes: Technical Survey, Battle Area Clearance, Mechanical Demining, and Explosive Ordnance Disposal (certificates must cover the entire service period or include a letter of guarantee for their extension).
- Certificate confirming experience in performing similar humanitarian demining contracts during 2025, with copies of Certificates of Handover of Responsibility for Cleared Areas issued by the MAC (at least two).

**To confirm availability of equipment and personnel:**

- Certificate listing material assets with copies of documents confirming ownership or lawful use of equipment.
- Turnover balance sheet for accounts No. 10 and No. 12 for 2025 confirming the availability of equipment/machinery/tools required for service delivery.
- Certificate confirming availability of personnel (specialists) with copies of documents (qualification certificates for “Sapper (Demining)”, certificates of completion of specialized training courses) and proof of employment (orders, extracts from employment records, etc.).

**To confirm financial capacity and proposal:**

- Certificate of annual revenue from demining services for 2025 (including VAT).
- Copy of the Statement of Financial Position for 2024 and for Q3 2025.
- Price proposal and detailed work schedule.
- Any additional documents that the HMA Operator considers beneficial for gaining an advantage during the Foundation’s selection procedure.

**Submission Requirements**

The requested documents must be sent to the Foundation’s official email address **[governance@gracengo.com](mailto:governance@gracengo.com)** in **PDF format** with a cover letter within **5 (five) working days**, no later than **12:00 on 14 January 2026**.

All documents must be certified with the **qualified electronic signature (QES)** of the authorized representative of the HMA Operator. Failure to comply with this requirement will result in rejection of the documents.

The results of the selection procedure will be communicated by an official letter from the Foundation. The selected HMA Operator must, within **1 (one) working day** from receipt of the letter, submit originals

and duly certified copies of the requested documents to the following address:  
36D Yevhena Konovaltsia St., Office 44A, Kyiv, 01133.

Any reference to specific equipment brands or methods in this Specification shall be interpreted as “or equivalent”. The Service Provider bears full responsibility for the accuracy of the information provided regarding technical capabilities.